NEW STUDENTS ORIENTATION
Bachelor of Science in the Mark H. McCormack Department of Sport Management
A resource for new Isenberg School of Management students
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
<th>Title and Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome from Associate Dean Brown</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Primary Points of Contact</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Isenberg’s Social Media</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Preparing for Your First Semester</td>
<td>7</td>
<td>Academic Calendar, Tips from the Chase Career Center, New Student Checklist</td>
</tr>
<tr>
<td>Your Major</td>
<td>10</td>
<td>Overview and Contacts, Double Majors Within the Isenberg School of Management, Sport Management Requirement Checklist</td>
</tr>
<tr>
<td>Future Planning</td>
<td>12</td>
<td>Isenberg Clubs, Campus and Community Involvement, Double Major, Dual Degree and Minor, Accelerated Graduation, Internships/Practicum/Co-ops, Study Abroad, Credit Overload, BBA Course Overrides, All Other Course Overrides</td>
</tr>
<tr>
<td>Notes</td>
<td>15</td>
<td></td>
</tr>
</tbody>
</table>
Welcome to Isenberg! You’ve made a terrific choice in joining this vibrant, driven community of future business leaders. I know you’ll find your time here both rewarding and challenging. My hope is that you’ll take this incredible opportunity to engage with both your colleagues and the world-class faculty here in pursuing your professional goals and to begin building your network. Your membership in the Isenberg Family may be just beginning—but it lasts a lifetime.

As you will soon find out, there is a world of opportunity both here at Isenberg and the broader University. Don’t wait to get involved! I encourage you to join a club, participate in one of the many service opportunities available and engage with the faculty. Most importantly, get to know the other students in Isenberg. The connections you make here will prove invaluable to your future success.

Our goal during New Students Orientation is twofold: to introduce the many resources available to you in Isenberg and to help you begin the process of designing a course of study that will meet your individual goals. This resource touches upon just a few of the key topics that will help you prepare for your studies here. I urge you to review it carefully – it is designed to stimulate your thoughts and questions about how to make the most of your time at Isenberg and UMass.

As a member and representative of the Isenberg Community, it is your responsibility to interact with others in a respectful, ethical, and inclusive manner. The Isenberg Family hails from all over the globe and members come with many different experiences, views, and perceptions. The success of Isenberg and its members rests on a foundation of integrity, mutual respect, and a commitment to inclusiveness. Please carefully review the statement on Respect & Trust on the next page of this booklet and join me in adhering to these principles. Together we can build a community where every member feels valued and respected, including you.

Working with our outstanding students is the best part of my job, and I’m looking forward to the many interactions we will have over the next few years. You have my best wishes for success as you take the first steps of the journey ahead.

Sincerely,

William D. Brown Jr., Ph.D. Associate Dean Undergraduate Programs
Respect & Trust

You are joining a community that is built on the principles of respect and trust. Your personal and academic growth, as well as that of the community, is entirely dependent on interactions with others. Thus, you should cultivate and encourage interaction by respecting all members of the community, regardless of how they might be different from you. We expect you to always respect others, just as others are expected to respect you.

We also trust that you will not misuse the freedom and privileges that accompany being a member of this community. Trust implies that you will accept responsibility for your own actions and for your own personal growth. As a member of the community, you are expected to earn the trust of others by demonstrating a commitment to honesty and integrity in all of your pursuits.
PRIMARY POINTS OF CONTACT

There are all kinds of resources on campus to help you with just about any challenge you might encounter during your college years. In fact, there are so many support services that it is often difficult to know where to turn. The good news is that as an Isenberg student you have a support network available within the School to help you with your questions and concerns.

Visit the Isenberg Undergraduate Programs Office for all Dean’s transactions and academic advising for all undergraduate Isenberg students.

Staff:
William D. Brown Jr., Associate Dean
Melvin Rodríguez, Assistant Dean
Christina Monte, Director of Enrollment Management & Student Success
Meghan Smith, Director of Undergraduate Programs & Operations
Debra Lapointe, Office Manager

Advisors:
Marwa Amer, Academic Advisor
John Aube, Academic Advisor
Susan Carey, Academic Advisor
Heather Costello, Academic Advisor
Kevina King, Academic Advisor
Shelby Prizio, Academic Advisor
Kym Whitehead, Academic Advisor

Location: Isenberg 206
Phone: 413-545-5610
Email: undergrad@isenberg.umass.edu
Website: https://www.isenberg.umass.edu/programs/undergraduate/on-campus/advising
Frequently Asked Questions: https://www.isenberg.umass.edu/programs/undergraduate/on-campus/faqs

Office Hours: Monday – Friday 8:30am-5:00pm
Advising Hours: We offer walk-in advising every day. Please see our website for the most up-to-date schedule.

Advisors are a primary resource for you to utilize throughout your academic career. They will assist in the following: undergraduate course selection, course approvals for study abroad, holds on your academic record, graduation checks, and other academic issues to ensure your timely progress.

After declaring your major, you will be assigned a faculty mentor. Your faculty mentor can assist with networking, discuss major concentrations or tracks and answer industry related questions.
ISENBERG’S SOCIAL MEDIA

Keep track of what’s going on at Isenberg and connect with fellow students through our online community. Facebook and Twitter are great places for you to get answers to questions about Isenberg or learn about upcoming events, read Isenberg news, and see profiles of your peers. LinkedIn is where you can start connecting with our network of successful grads, and check out YouTube for videos about our programs and clubs. Welcome to Isenberg and see you online!

https://www.facebook.com/isenbergumass

https://twitter.com/IsenbergUMass
www.twitter.com/insideisenberg

www.youtube.com/user/IsenbergUMass

http://bit.ly/IsenbergLinkedIn

www.instagram.com/IsenbergUMass
## PREPARING FOR YOUR FIRST SEMESTER

### FALL 2018 ACADEMIC CALENDAR

<table>
<thead>
<tr>
<th>Event</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>First day of classes</td>
<td>Tuesday</td>
<td>September 4</td>
</tr>
<tr>
<td>Last day to add/drop with “No Record” (Add/Drop)</td>
<td>Monday</td>
<td>September 17</td>
</tr>
<tr>
<td>Holiday – Columbus Day</td>
<td>Monday</td>
<td>October 8</td>
</tr>
<tr>
<td>Monday class schedule will be followed</td>
<td>Tuesday</td>
<td>October 9</td>
</tr>
<tr>
<td>Last day to drop with “W” &amp; select Pass/Fail</td>
<td>Tuesday</td>
<td>October 30</td>
</tr>
<tr>
<td>Registration begins or Spring 2019</td>
<td>Monday</td>
<td>November 5</td>
</tr>
<tr>
<td>Holiday - Veterans’ Day</td>
<td>Monday</td>
<td>November 12</td>
</tr>
<tr>
<td>Monday class schedule will be followed</td>
<td>Wednesday</td>
<td>November 14</td>
</tr>
<tr>
<td>Thanksgiving Recess begins</td>
<td>Sunday</td>
<td>November 18</td>
</tr>
<tr>
<td>Classes resume</td>
<td>Monday</td>
<td>November 26</td>
</tr>
<tr>
<td>Last day of classes</td>
<td>Wednesday</td>
<td>December 12</td>
</tr>
<tr>
<td>Reading Day</td>
<td>Saturday</td>
<td>December 13</td>
</tr>
<tr>
<td>Final examinations begin</td>
<td>Thursday</td>
<td>December 14</td>
</tr>
<tr>
<td>Second Reading Day</td>
<td>Friday</td>
<td>December 15</td>
</tr>
<tr>
<td>Last day of final exams</td>
<td>Thursday</td>
<td>December 20</td>
</tr>
<tr>
<td>Snow day for final exams, semester ends</td>
<td>Friday</td>
<td>December 21</td>
</tr>
<tr>
<td>Final grades due by Noon</td>
<td>Wednesday</td>
<td>January 2</td>
</tr>
</tbody>
</table>

---
Top Tips from the Chase Career Center

Find Us
We are located in Isenberg 101 near the Atrium entrance, or online at www.isenberg.umass.edu/centers/chase-career-center.

Meet With a Chase Career Coach
Schedule an appointment online with a Career Coach to review your resume, prepare for an interview, or discuss your job or internship search.

Activate Your IsenbergWorks Account
IsenbergWorks is your online career system where you will find and apply to internships and jobs posted specifically for Isenberg students, and gain exclusive access to career development resources. Enter your UMass NetID and password to log in.

Explore Big Interview
Big Interview is your online interview practice platform that will prepare you to answer industry and competency-specific questions. Accessible via the Chase website, Big Interview provides valuable tips and insight to impress your recruiter and ensure interview success.

Utilize Chase Career Guides
The For Students section of the Chase website provides career tools and templates to assist you to write effective resumes, cover letters, and LinkedIn profiles, as well as prepare you for successful interviewing, networking, and internship and job searches.

Watch Your Inbox
This Week at Chase emails, which contain useful information about employer visits, career fairs, campus events, and other opportunities and activities associated with the Chase Career Center, are sent weekly to your UMass email address.
New Student Checklist – Before & When the Semester Begins

- Become familiar with the Isenberg community. Review this resource and check out the Isenberg Undergraduate website https://www.isenberg.umass.edu/programs/undergraduate/on-campus/advising.

- Request that your test scores and college transcripts are sent to UMass Amherst. If you have AP or SAT2 scores that will yield credit at the University, request that the College Board send your scores to the Undergraduate Admissions Office.

- Explore SPIRE by reviewing the tutorial www.umass.edu/newstudent/student-checklist. Update your contact information (including cell phone) in SPIRE. Sign up to receive emergency text messages and learn more about emergency preparedness. Add an emergency contact to the “My Personal Information” section of your SPIRE account to identify the individual(s) who should be contacted in case of an emergency.

- Visit the University Health Services Patient Portal and enter your immunizations and upload proof from your physician. If information is not received by the end of Add/Drop, a registration hold will be placed on your SPIRE account. www.umass.edu/uhs/immunizations/

- Become familiar with University resources such as the Learning Resource Center, Center for Counseling and Psychological Health, Disability Services and the Learning Commons.

- Get involved! Consider all the possibilities. Learn about the different Registered Student Organizations (RSOs) in Isenberg and at UMass Amherst. Explore Campus Recreation options and consider joining an intramural team.

- A list of required course materials can be found on your SPIRE account. Amazon @ UMass Amherst offers the opportunity to rent, buy used or buy new textbooks.

- Check your schedule on SPIRE before the end of add/drop. Make sure it accurately reflects your first semester coursework.

- Get your computer ready and ensure that your computer will meet the minimum standards and be able to connect to the UMass wireless network. Review the new students computing “To Dos” at http://www.umass.edu/it/general/new-student-computing-dos?_ga=1.230958103.900967690.1474986778

- Attend Welcome Events:
  - Students Entering in the Fall http://www.umass.edu/newstudent/fall-nso
  - Students Entering in the Spring http://www.umass.edu/newstudent/winter-welcome

- Prepare for your second semester. Make sure you meet with an academic advisor to review your academic progress and future semester planning.
MARK H. MCCORMACK DEPARTMENT OF SPORT MANAGEMENT

Become a leader in the spectator sport industry
The McCormack Department of Sport Management is among only a handful of sport management programs based in a professional business school. We call ourselves “The Business School for Sport Business.” Our faculty members are internationally recognized for their cutting-edge research and industry experience and represent every sector and stratum of the sport management industry. They offer their fellow graduates and current McCormack students unparalleled career networking, industry intelligence, and internship/job placements.

About the field: Sport management is for students interested in becoming collaborative leaders and well-rounded achievers in a broad spectrum of industries, including professional sports, amateur sports, marketing agencies, and event-management companies. It’s a field where students can take their passion for sports to the next level, if they’re willing to practice hard to succeed. Having a business background will help you deliver, and so our curriculum offers a foundation in marketing, law, and management as applied to the unique aspect of the sport industry.

One of the advantages of McCormack is that you begin taking sport management classes immediately. We suggest you take Introduction to Sport Management in the Fall semester and Sport Sociology in the Spring semester of your first year. The academic advisors will assist you in building your schedule around these two courses, your interests, general education requirements and Isenberg core requirements.

Mark H. McCormack Department Contact Information
Location: Isenberg 222
Phone: 413-545-0441
Website: https://www.isenberg.umass.edu/programs/depts/sport-mgmt
Janet Fink, Department Chair
Steve McKelvey, Associate Department Chair
Tony Lachowetz, Director of Internships
E. Nicole Melton, Undergraduate Program Director and Honors Program Director
Caden Bacon, Office Manager

Double Majors Within the Isenberg School of Management

There are three programs within Isenberg:
• Bachelor of Business Administration (BBA), which includes Accounting, Finance, Management, Marketing, and Operations & Information Management
• Bachelor of Science (BS) in Hospitality & Tourism Management
• Bachelor of Science (BS) in Sport Management

In order to double major within Isenberg a student must apply to the additional major. BBA students may double major with a BS degree in an Isenberg program but may not double major within the BBA degree program.

More information on dual degrees and double majors can be found in the “Planning for Your Time at Isenberg” section located at the end of this booklet.
REQUIREMENTS CHECKSHEET
Bachelor of Science in Sport Management
For students who began Sport Management Fall 2016 or later

BS Core Requirements

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ECON 103 Introduction to Microeconomics (SB) or RES-ECON 102 Introduction to Resource Economics (SB)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>*Fulfills Social &amp; Behavioral Science gen. ed. requirement</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ECON 104 Introduction to Macroeconomics (SB)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>*Fulfills Social &amp; Behavioral Science gen. ed. requirement</td>
<td></td>
</tr>
<tr>
<td></td>
<td>OIM 210 Introduction to Business Information Systems</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>*Must have at least sophomore standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>RES-ECON 212 Introduction to Statistics/Social Science (R2) or STATISTIC 240 Introduction to Statistics (R2) or OIM 240 Business Data Analysis</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>MATH 121 Linear Methods and Probability for Business (R2) or higher</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>*Fulfills Analytical Reasoning gen. ed. requirement</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ACCOUNTG 221 Introduction to Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>*Must have at least sophomore standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MANAGMNT 260 Introduction to Law</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>*Must have at least sophomore standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MARKETING 301 Fundamentals of Marketing</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>*Must have at least junior standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>FINANCE 301 Corporate Finance</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Prereq. ACCOUNTG 221</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*Must have at least junior standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MANAGMNT 301 Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>*Must have at least junior standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SCH-MGMT 310 Management Communications</td>
<td>3</td>
</tr>
</tbody>
</table>

Sport Management Core

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SPORTMGT 200 Sociology of Sport and Physical Activity (SB, U) spring semester only or SPORTMGT 202 History of Sport and Physical Activity (HS) fall semester only</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SPORTMGT 210 Introduction to Sport Management</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>SPORTMGT 300 Sport Leadership</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Prereq. MANAGMNT 301</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*Must have at least junior standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SPORTMGT 321 Sport Marketing</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Prereq. MARKETING 301</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SPORTMGT 335 Introduction to Sport Law</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Prereq. MANAGMNT 260</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*Must have at least sophomore standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SPORTMGT 424 Sport Finance and Business</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Prereq. FINANCE 301</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SPORTMGT 494PI Sports Policy</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>*Prereq. SPORTMGT 321 and senior standing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*Fulfills Integrative Experience requirement</td>
<td></td>
</tr>
</tbody>
</table>

Complete General Curriculum Track or Internship Track

- All Sport Management majors are admitted to the General Curriculum Track upon entering the Sport Management major
- Students must apply and be accepted to the Internship Track

General Curriculum Track (9 credits)

*Choose three Sport Management electives 200-level or above
*Independent Study and Practicum (internship) credits may not be used to fulfill Sport Management electives

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Internship Track* (15 credits)

*By application only

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sport Management Elective 200-level or above</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Sport Management Internship</td>
<td>12</td>
</tr>
</tbody>
</table>

University General Education Requirements

Students are expected to take a DU or DG course in their first year

<table>
<thead>
<tr>
<th>Semester</th>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ENGWRT 112 College Writing (CW)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Basic Math (R1)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Biological Science (BS)</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Physical Science (PS)</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Literature (AL) or Arts (AT)</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Historical Studies (HS)</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Diversity: United States (DU)</td>
<td>3 or 4</td>
</tr>
<tr>
<td></td>
<td>Diversity: Global (DG)</td>
<td>3 or 4</td>
</tr>
</tbody>
</table>

*Transfer students: under General Education Transfer Requirements, students are required to take two additional General Education courses. These courses can be 3 or 4 credits each in any General Education category.
*Mass Transfer Block (MTB) transfer students are excluded from this requirement.

Graduation Requirements

- Complete at least 120 credits; 45 credits must be completed at UMass Amherst
- Maintain a grade point average of at least 2.0 in major and overall
- All required courses must be taken for a letter grade

Student Responsibilities

- Review Academic Requirements Report on SPIRE
- Meet with an advisor regularly to review progress toward completing graduation requirements
- Keep track of requirements for any additional majors or minors
- Make sure all graduation requirements are fulfilled
PLANNING FOR YOUR TIME AT ISENBERG

Isenberg Student Clubs
Involvement in clubs can have decided professional and educational benefits. Isenberg offers a club for just about every interest. For complete club descriptions and contact information, visit: https://www.isenberg.umass.edu/gallery/isenberg-student-clubs.

Accounting Association
American Hotel & Lodging Association
Association of Diversity in Sport
Association of Latin Professionals for America
Beta Alpha Psi
Club Managers Association of America
DECA
Delta Sigma Pi
Eta Sigma Delta
Finance Society
Investment Club
Isenberg Business & Law
Isenberg Honors Council
Isenberg Management Association
Isenberg Marketing Club
Isenberg Real Estate Association
Isenberg Sales Club
Isenberg Undergraduate Consulting Group
Isenberg Women in Business
Jewish Leaders in Business
McCormack Sport Management Leaders Club
The Meeting and Event Managers Association
Minutemen Equity Fund
Minutemen Fixed Income Fund
National Association of Black Accountants
Operations and Information Club
Protect Our Breasts
Social Entrepreneurship
The National Society of Minorities in Hospitality
UMass Entrepreneurship Club
Women in Sport Management
Campus and Community Involvement
There are hundreds of fun and useful opportunities on campus. Start networking with other Isenberg students now by joining one of the many student clubs and organizations available. You will find more information at www.isenberg.umass.edu/programs/undergraduate/on-campus/student-experience.

Double Major, Dual Degree and Minor
One of the advantages of attending a large university is the wide variety of choices available to you. Although it may be difficult to double major if you are arriving at UMass as a junior, a minor is certainly not out of the question. If there is an area outside of business that interests you, look into pursuing a double major or a minor. The student who is well rounded and has a broad academic background is much more attractive to employers and will be better prepared for the challenges of a career.

Dual Degree: Students wishing to earn two degrees are responsible for completing all of the major and college requirements for both degrees, as well as, completing at least 150 credits.

Double Major: Students wishing to earn a second major must complete all major and college requirements for the primary degree and the major requirements for the secondary major. The student’s official transcript will reflect both majors.

If you are planning for a minor or a second major, see an advisor right away to discuss your academic goals. For more information on majors and minors at UMass Amherst, please visit: www.umass.edu/gateway/academics/undergraduate

Accelerated Graduation
A student interested in accelerating his or her curriculum and graduating early should speak with Kym Whitehead, academic advisor, as soon as possible. In most cases, a student may take additional courses each semester and during summer and winter breaks, in order to finish ahead of schedule. Kym can be reached at kwhitehead@isenberg.umass.edu and by phone at (413) 545-5054.

Internships/Practicum/Co-ops
Taking part in an internship, practicum or co-op is a great way to apply what you have learned in the classroom and gain valuable experience. Our students have often found that an internship leads directly to a career opportunity. While most internships occur in a student’s sophomore, junior or senior year, it is never too early to explore the possibilities. For help with planning, please visit the Chase Career Center (Isenberg 101). Our career coaches will assist you with resume writing, networking and interview strategies as well as job search and career fair preparation. These skills are all helpful in securing an internship or co-op experience. For more information, please visit: www.isenberg.umass.edu/centers/chase-career-center.

Study Abroad
Isenberg students have the opportunity to take advantage of a wide variety of international exchange programs. As a new student, you may choose to spend a semester abroad with appropriate planning. Lack of foreign language proficiency should not deter you. There are plenty of English-speaking options, even in non-English speaking countries. The UMass International Programs Office can help you find a program that is right for you. For more information, please visit: www.ipo.umass.edu.

If a semester abroad does not work for you, there are several short-term options available. Each of these programs combines class time at UMass with a study abroad experience led by teams of Isenberg faculty. These programs are by application only. For more information, please visit: www.isenberg.umass.edu/programs/undergraduate/on-campus/student-experience.
Credit Overloads

The Credit Overload Request Form is used by Isenberg undergraduate students to request an increase in their semester credit limit. Students must have at least one semester completed at UMass Amherst and have an established GPA to be considered. You should give careful consideration to your proposed work load.

You will need to apply for a credit overload request if you wish to enroll in:

• more than 19 credits in Fall/Spring Semester
• more than 4 credits in Winter Session
• more than 8 credits in Summer Session I and more than 8 credits in Summer Session II or more than a combined total of 16 credits between both Summer Sessions I and II

Once the form is completed and submitted online, it will be reviewed by the Isenberg Undergraduate Programs Office. Decisions about requests will be sent to your UMass Amherst student email. Credit limits are only increased once all students have had the opportunity to register for the upcoming semester.

The Credit Overload Request Form is located at:
www.isenberg.umass.edu/programs/undergraduate/on-campus/advising/credit-overload

BBA Course Override Request Form

Isenberg students should be able to enroll in courses for which they are eligible using SPIRE. If you do not meet eligibility requirements, or the course is closed, you may request a course override.

You may find the Course Override and other forms at:
https://www.isenberg.umass.edu/programs/undergraduate/on-campus/advising

Once there, choose “Common Forms.” The form may be used to submit an override request for the following courses only:

ACCOUNTG 221 OIM 240
FINANCE 301 OIM 301
MANAGMNT 301 SCH-MGMT 200
MANAGMNT 494BI SCH-MGMT 333
MARKETNG 301 SCH-MGMT 497R

• Notification regarding your course override request will be reviewed in late May for Fall semester enrollment and December for Spring semester enrollment. During the time frame noted above, all course override requests will be reviewed and prioritized based on class status, class sequence need, major requirements, and other relevant factors. Once all requests have been reviewed, you will receive an email notifying you of the status of your request. Override requests are not guaranteed.

• Instructor permission does not guarantee enrollment in a course. Students should contact the appropriate department for courses that are not noted under the BBA course override request form.

Accounting, Isenberg 232
Finance, Isenberg 235
Hospitality & Tourism Management, Flint 107 (Location will be in Isenberg building starting spring 2019)
Management, Isenberg 227
Marketing, Isenberg 235

Operations & Information Management Common Forms and Course Override Form, Isenberg 328
Sport Management Common Forms and Course Override Form, Isenberg 222
You may find the Course Override and other forms for OIM and Sport Management at:
https://www.isenberg.umass.edu/programs/undergraduate/on-campus/advising
UMass Amherst

Isenberg School of Management
New Students Orientation

Bachelor of Science: Mark H. McCormack Department of Sport Management
www.isenberg.umass.edu/programs/undergraduate/on-campus
undergrad@isenberg.umass.edu