

# HOSPITALITY AND TOURISM MANAGEMENT SUBSTITUTION/WAIVER PETITION

Name \_\_\_\_\_ SPIRE ID. \_\_\_\_\_ Graduation Class \_\_\_\_\_

\_\_\_\_ Waive (exempt or omit a required course)

\_\_\_\_ Substitute

Course Number      Course Title      Institution      HTM Equivalent Course No.

My reasons for this petition are as follows (if more space is needed, use back of sheet):

1.

2.

3.

4.

**Student must first send to HTM Department Chair for comments and signature (Dr. Melissa Baker [mbaker@isenberg.umass.edu](mailto:mbaker@isenberg.umass.edu))**

**Department Chair Comments:**

**Student must then file form with Isenberg Academic Advising**

Student's Email \_\_\_\_\_@umass.edu Student's Phone Number \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Chair Signature \_\_\_\_\_ Approve \_\_\_\_\_ Disapprove \_\_\_\_\_ Date \_\_\_\_\_

Academic Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_