

## ***PATRICK S. SULLIVAN, PH. D.***

### **Work Address**

University of Massachusetts  
Graduate School  
140 Hicks Way  
Amherst, MA 01003-9333  
(413) 545-5295

*Experienced leader with success in innovating and managing change in higher education. Proficient with technology and project management to provide high quality services for the university community. Demonstrated ability to build and lead teams to implement technical and people solutions to meet key business objectives.*

### **EMPLOYMENT:**

10/12 – present    ***Deputy University Registrar***  
10/09 – 10/12    ***Assistant Dean of the Graduate School/Graduate Registrar***  
10/04 – 10/09    ***Associate Graduate Registrar/Associate Director of Graduate Admissions***  
8/00 – 10/04    ***Associate Graduate Registrar for Systems***  
8/98 – 8/00      ***Graduate Systems Specialist***  
*University of Massachusetts Amherst*

Direct the offices of Graduate Admissions, Graduate Records, Graduate Degree Requirements, Undergraduate Graduation Services, and Undergraduate Registration and Transcript Services. Guide changes in processing according to current technological opportunities and projected future trends, with an emphasis on electronic delivery of documents and a “paperless” office. Represent the Graduate School/Undergraduate Registrar’s Office on the following University committees: Academic Policy Subcommittee, Academic Matters Council (AMC), Graduate Council, SIS Directors committee, SIS Module Leads, “Smooth Opening” and Calendar subcommittee, SIS Student Records committee, Research Library Council, Five College Registrar’s committee, Continuing and Professional Education Advisory committee, Program and Policy subcommittees of AMC, Academic standards and course/curriculum subcommittee of the Graduate Council. Supervise a staff of twenty-three.

10/97 - 8/98      ***Assistant Registrar/Assistant Director of Student Records***  
*Office of the Registrar, Westfield State College*

- Managed the registration cycle including registration, grading and graduation.
- Provided reporting support from an integrated database (SIS-Plus) using FOCUS.
- Supervised a staff of four.
- Designed and created a new website for the office.

- 9/96 - 10/97      **Associate Registrar**  
*Registrar's Office, Fitchburg State College*
- Developed several technological innovations including a degree audit system and the Registrar's website.
  - Played a leading role in the implementation of a new student information system.
  - Responsible for all hardware and software purchase and maintenance in the office.
  - Advised students of degree requirements.
  - Supervised a staff of eight.
  - Initiated changes in grading system and course scheduling.
- 11/93 – 9/96      **Research Analyst I**  
**Research Analyst II**  
*Office of Institutional Research, University of Connecticut*
- Manipulated databases to report data in a concise, comprehensible format to University administrators.
  - Created and maintained computer systems to generate previously hand calculated enrollment statistics reported on a regular basis, both internally and externally.
  - Coordinated databases to compile and electronically distribute numerous enrollment and degree conferral reports mandated by the CT Department of Higher Education.

**EDUCATION:**

- 9/89 - 5/95      **University of Connecticut**  
Social Psychology: M.A. – February, 1991; Ph.D. - May, 1995.
- 6/85 - 5/89      **Binghamton University**  
Bachelor of Arts degree in Psychology.

**TEACHING EXPERIENCE:**

- 1/11 – present      **Lecturer**  
*Isenberg School of Management, University of Massachusetts*
- Teaching online graduate course sections of Business Data Analysis
- 9/01 – 12/01      **Visiting Assistant Professor**  
*Psychology Department, Westfield State College.*
- Taught a fall semester course in Research Methods for Psychologists.
- 1/96 - 5/96      **Adjunct Professor**  
1/92 - 5/92      *Psychology Department, Eastern Connecticut State University.*
- Taught a January intersession course in Applied Psychology.
  - Taught a spring semester course in Statistics.
  - Taught two sections of the Psychology of Personality.

## **PROFESSIONAL DEVELOPMENT**

- AACRAO and Vanderbilt Senior Academic & Enrollment Services Professional Institute Fellow – June 2012
- PeopleSoft Higher Education User Product Advisory Group (PAG) – current member with term expiring in 2017.
- AACRAO Winter Institute for International Transfer Credit – January 2014
- Executive Committee Memberships: Past-President (three year term), Vice-President for Registration/Records (three year term); Co-Chair of Exhibits (two year term) for the New England Association of Collegiate Registrars and Admissions Officers (NEACRAO)
- Committee Memberships: Chair, NEACRAO Management Information Committee, Member, NEACRAO Institutional Research Committee, Member AACRAO Student Records Committee.
- Association Memberships: American Association of Collegiate Registrars and Admission Officers (AACRAO), New England Association of Collegiate Registrars and Admissions Officers (NEACRAO), Association for Institutional Research (AIR), and Northeast Association of Institutional Research (NEAIR), Council of Graduate Schools (CGS).

## **AWARDS**

- Chancellor's Citation – 2006 - Award granted annually to ten of our approximately 5,000 staff members for service.

## **PRESENTATIONS AND PUBLICATIONS:**

- Presentation: AACRAO Tech Conference, July 2014  
Program entitled "*All in CAPS: Class Automated Proposal System at UMass Amherst*"
- Presentation: American Association of Collegiate Registrars and Admissions Officers, April 2013.  
Program entitled "*Electronically Distributed Admission Materials.*"
- Presentation: New England Association of Collegiate Registrars and Admissions Officers, November 2012.  
Program entitled "*Managing Change Before it Manages You!*"
- Presentation: Inspire 2011 (ImageNow user conference), April 2011.  
Program entitled "*Grad Admissions at UMass Amherst Goes Electronic.*"
- Presentation: American Association of Collegiate Registrars and Admissions Officers, April 2003-2008.  
Program entitled "*Tools of the Trade: Pivot Tables in Microsoft Excel.*"
- Presentation: PeopleSoft Higher Education Users Conference, March 2007.  
Program entitled "*Electronic Admission Decisions - How We Did It.*"
- Presentation: Northeast Association of Graduate Schools, April 2001.  
Program entitled "*Graduate Admissions Self-Serve Systems.*"

- Presentation: New England Association of Collegiate Registrars and Admissions Officers, November 2000.  
Program entitled "*The Pros and Cons of Customizations.*"
- Presentation: New England Association of Collegiate Registrars and Admissions Officers, November 1999, 2000, 2001.  
Program entitled "*Tools of the Trade in Institutional Research.*"
- Presentation: New England Association of Collegiate Registrars and Admissions Officers, November 1998.  
Program entitled "*From Here to Everywhere: Getting your Database on the Web.*"
- Presentation: New England Association of Collegiate Registrars and Admissions Officers, November 1998.  
Program entitled "*Introduction to the Basics of Institutional Research.*"
- Presentation: Northeast Association for Institutional Research, October, 1995. Table Topic entitled "*Continuity of Alumni Survey Data.*"
- Publication: Kenny, D.A., Hallmark, B.W., Sullivan, P.S. and Kashy, D.A. (1993). The Analysis of Designs in Which Individuals are in More Than One Group, *The British Journal of Social Psychology*, 32, 173-190.