

## **SENIORS**

## TAKE ACTION FOR A BRIGHT FUTURE

- C3 Design your professional resume such that it transports you from college to corporation. Explore the Isenberg resume template and tactics outlined in <a href="The.Resume.Guide.">The.Resume.Guide.</a> and, remember to rely on the <a href="Chase Career Coaches">Chase Career Coaches</a> to review each of your drafts prior to submission.
- OB Develop a **targeted list of career opportunities** to guide your post-graduate career launch. Companies and job types can always be added or removed.
- Actively engage in the **On-Campus Recruitment (OCR)** process. Participate in Employer Resume Review & Practice Interview Day events and Isenberg Career Day by applying in <u>IsenbergWorks</u>. Also, consider participating in the fall HTM Career Day and the McCormack Sport Management Career Fair.
- Apply for **job opportunities** of interest through a variety of portals. Both the <u>IsenbergWorks</u> and <u>Handshake</u> systems offer opportunities targeted to UMass students. Additionally, consider using <u>Indeed.com</u>, <u>LinkedIn Jobs</u>, and various other <u>industry-specific job boards</u> listed on the Chase webpage.
- Uncover quality **job opportunities beyond the on-campus job posting systems.** Schedule an appointment with a <u>Chase Career Coach</u> to learn how to access additional job posting options.
- Become **informed about companies** with which you are interviewing. Participate in information sessions sponsored by interviewing companies. Information sessions will be posted in IsenbergWorks.
- Prepare for your **job interviews** Leverage <u>Big Interview</u> and <u>Interview Ninja</u>, and practice interviews with Chase Career Coaches and/or members of your professional network to increase your confidence and success in interviews.
- Engage with **corporate representatives** at Business Innovation Hub events. Repeated contact with corporate recruiters demonstrates your determination and sincere interest in employment.
- Pay attention to *This Week at Chase* in your Sunday-evening Isenberg email to stay on top of career-related activities and job postings.
- Use our <u>Student Guides</u> to prepare for interviews. <u>Visit the Chase Career Center</u> to prepare for follow-up interviews and learn about evaluating job offers.
- Learn how to manage multiple offers and offer response deadlines. A <u>Chase Career Coach</u> can show you ways to manage these situations.

## REMEMBER

Accepting a job offer is a serious commitment. Yes means yes!

Do not accept a job and then continue looking for other opportunities.