

Grade	Course Title	Course #	Prerequisite	Semester(s) offered	Credits
	Food Service Management	HT-MGT 250	HT-MGT 100*	Summer session 1	3
	Human Resource Management in the Hospitality Industry	HT-MGT 260	None	Spring	3
	Event Management	HT-MGT 334	HT-MGT 100*	Fall	3
	Meeting, Convention and Exposition Management	HT-MGT 337	HT-MGT 100*	Spring	3
	Convention Sales Management OR Club Management	HT-MGT 332 OR HT-MGT 336	MARKETNG 301* OR HT-MGT 100*	Fall OR Summer session 2	3
					15

Click [here](#) for course descriptions and information on which semester(s) a course is offered

Enroll

Sign up for classes at [University Without Walls](#) 

Activate your enrollment appointment

- Every semester you must log into [SPIRE](#) and activate your **self-enrollment appointment**
 - From the SPIRE Menu navigate to **Enrollment > Summer/Wtr/Non-deg Enroll Appt**
 - Review all information and then press **Request CPE Enrollment Appointment**
- Select your classes, noting the 5-digit class number(s). For Isenberg classes go to [UG Online – Browse Courses](#), find course and 'view details' for the 5-digit class number.
- [Register](#) for your course using the 5 digit class number.
 - In the SPIRE Menu, go to **Enrollment > Add Classes**.
 - On the **Add Classes to Shopping Cart** page, check that the term is the one you want. Enter the 5-digit class number in the **Enter Class Nbr field**, click enter and the class appears in your Shopping Cart.
 - To enroll in the classes in your Shopping Cart, select the class(es) you want to enroll in and click the enroll button.
 - The **Confirm classes** page opens, click **Finish Enrolling** and then the results page indicates your enrollment in a class.

Taking your last class?

Once you've completed the course requirements for your certificate program, please [email](#) us and once we've verified that you've taken the required courses and received a C or better, your certificate will be processed and mailed to you.

Get in touch

Learn more about the certificate program and get in touch with your advisor.

ugradonline@isenberg.umass.edu | (413) 577-2760