

Next Steps once you've decided to go

1. **Make an appointment to see me, Irem Onder.** Are you planning on studying there for 1 or 2 three month terms, and are you planning on the work experience? When are you planning on starting? Have you discussed the trip with your parents? Email to schedule the appointment at ionder@isenberg.umass.edu

1. **Go to the Isenberg Undergraduate Programs Office and see an advisor to go over the courses** you will take next semester, those that you would take at Cesar Ritz, and a plan for what courses you will take when you return. Please see an advisor soon because they gets very busy before registration in March or November. Good advance planning should allow you to get all of the courses you need and graduate on time. The current courses that are available at Cesar Ritz and how they transfer back to HTM are located on the HTM Swiss Study and Work Program, entitled, HTM course transfer agreement

http://www.isenberg.umass.edu/htm/uploads/textWidget/1579.00034/documents/Coures_offered_timeline3.7.12.pdf

Isenberg Undergraduate Programs Office contact Info:

E-mail: ugrad@isenbeg.umass.edu

Phone: 413 545-5610

Room: Isenberg 206

2. And, you should **also talk with Regine John, who is the International Program Representative** for this program. And especially if you are receiving financial aid, you will want to coordinate that with her to make sure that you continue to receive the financial aid. **(There may be an issue if you are planning on studying for two 3 month terms, but are not planning on participating in the work experience.)**

Regine John contact info:

Phone: 413-545-2710/2843

E-mail: reginejohn@ipo.umass.edu

3. **Get working on the application.** Start on the HTM site and then go to the International program office site to get more Program Information:

http://www.ipo.umass.edu/index.cfm?Program_Type_ID=O&Program_Name=crcs&pt=%7F&pi=%7F&pc=%7F&pr=%7F&Fu seAction=Programs.SearchResults&SimpleSearch=1

And click the link to bring you to the International Program site. You will need to create a user name and then you can work on the application. The two references and the personal statement are the items that take the longest to get finished. **I would aim to have everything completed at least one month before the stated deadlines.** The visas take at least two months to obtain, and you can apply for visas only after Cesar Ritz supplies the embassy with your information and start dates.

4. I'm happy to answer questions. And if your parents would like to discuss any of this with me, I'd be happy to talk with them.

My contact info:

Irem Onder, Program Director

Phone: 413 545 2234

email: ionder@isenberg.umass.edu

The HTM site for the Learn6/Work6 program is:

<https://www.isenberg.umass.edu/programs/undergraduate/on-campus/majors/hospitality-and-tourism-management/study-abroad>